

TOWN OF AYER BOARD OF HEALTH

Meeting Minutes of May 18, 2015

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2015 JUN 11 AM 10:57



Meeting called to order at 5:35 pm

Members present included: *Chair* Pamela Papineau, *Clerk* Mary Spinner, *Member* Heather Hasz, *Administrative Assistant* Jane Morriss, and *Health Agent* Bridgette Braley

AGENDA AMENDMENT: M. Spinner proposed amending the agenda to re-organize the Board prior to the Public Hearing on the Trash Hauler Regulations. The Board could then adjourn after the Public Hearing with P. Papineau continuing to chair the meeting through the Public Hearing Process. H. Hasz 2nd. Members agreed. **A 3/0**

BOARD REORGANIZATION: Following a short discussion M. Spinner nominated H. Hasz to be Board Chair, P. Papineau 2nd **A 3/0**. P. Papineau nominated M. Spinner as clerk, saying she takes "the best notes she's ever seen." H. Hasz 2nd. **A 3/0** P. Papineau now serves as the "member" of the Board. As BOH Chair, H. Hasz said she will come into the office on Tuesdays, and P. Papineau agreed to take the lead for issues involving animals. Chair H. Hasz said she would like to invite the new Animal Control Officer (when one is appointed), the Animal Inspector, and Police Chief W. Murray to a meeting to further enhance our working relationships. M. Spinner reminded the Board that a Performance Review is required of all staff every year. This is per the Town's Policies and the Town Hall Union Contract.

REVIEW OF MAY 4, 2015 MEETING MINUTES: M. Spinner moved to approve; H. Hasz 2nd. **A 3/0**

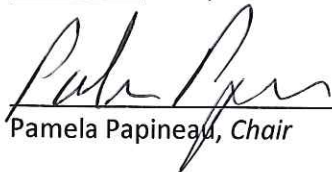
ADMINISTRATIVE MATTERS: Mail Review: J. Morriss sent registered letter to 45 Groton Shirley Rd following a neighbor's complaint that chickens were running loose. The letter advised the resident that Ayer requires a permit for the keeping of chickens. She also sent out 9 second notices to residents who have not renewed their permits. J. Morriss also presented letters to be mailed on May 31 to those residents who have not sent in their renewal applications by then. She also provided a comprehensive report on status of chicken permits to each member of the Board and presented letters to be signed that she will mail to those who have not responded by May 31st.

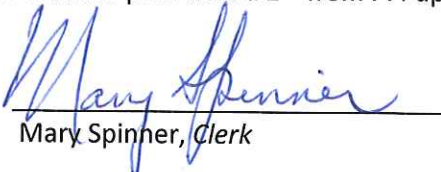
Administrative Assistant Update: Following up on a report that 125 Willard Court was without water, J. Morriss reported that the situation had been addressed to the satisfaction of DPW Superintendent Mark Wetzel. A report of a dog bite was referred to the Animal Inspector. **Bills:** The members signed an invoice to pay the dues amounting to \$150 for membership in the Massachusetts Association of Health Boards with instructions not to submit it until after June 30th, the beginning of the next fiscal year. **Action Items for Next Meeting:** End-of-year budgetary wrap-ups; clean copy of the Trash Hauler Regulations ready for signing; P. Papineau to create a checklist to go with the new Trash Hauler Regulation.

NABOH REPORT – BRIDGETTE BRALEY: Health Agent B. Braley is following up on reports of hoarding at 28 Bligh Street; she is also re-inspecting two properties on Washington Street and on on Park Street. She also reported that the owner of 22-24 Maple Street rented out apartments, violating a previous order demanding that the properties be de-lead before re-renting them. In a further development, she will be doing a walk-through of the building at 22 Fitchburg Road (the former Hannaford's) with the prospective new owner in the morning (May 19, 2015).

PUBLIC HEARING: PROPOSED TRASH HAULER REGULATIONS: With no public in attendance, Clerk M. Spinner read the published notice of the Public Hearing and P. Papineau provided a summary of the new Regulations that will require all solid waste haulers to have a permit as of January 1 of each year at the cost of \$100 per hauler (not per-truck) per-year. The regulation will go into effect January 1, 2016. The Ayer Fire Department will continue to issue permits for "temporary dumpsters." Permit applications will be available on the BOH website, and will require proof of insurance. The haulers on our list will need to be notified of the new Regulations. P. Papineau agreed to come up with a checklist to facilitate implementation. M. Spinner made a motion to adopt the new Trash Hauler Regulations; H. Hasz 2nd. **A 3/0** At 6:59, M. Spinner motioned to close the Public Hearing and H. Hasz 2nd; **A 3/0**

ADJOURN: M. Spinner made a motion to adjourn at 7:03 p.m. with a 2nd from P. Papineau **A 3/0**


Pamela Papineau, *Chair*


Mary Spinner, *Clerk*


Heather Hasz, *Member*